

Proposal Co-ordinator

About Republic

Republic Architecture Inc. is a creative and inclusive team. We are passionate about our work and committed to a collaborative approach to design and practice. Driven by the journey, we utilize an explorative process that connects all the right people around the table. Our desire to produce thoughtful and sustainable projects that engage the public is at the heart of everything we do.

Position

We are looking to add a **Proposal Co-ordinator** to be part of our growing communications team. This position includes:

- Searching for project opportunities.
- Planning, implementing, and evaluating pursuit strategies.
- Developing and managing content for proposals, interviews, and studio events.
- Creating, editing, and maintaining marketing material.
- Supporting communications team in all marketing initiatives.

Qualifications

Preference will be given to a well-rounded individual with comprehensive analytical skills and strategic thinking. Experience in the construction or design industry is not necessary but will be considered an asset.

Apply

If you're looking for the opportunity to be part of a dynamic and growing firm in Winnipeg, we want to hear from you. Email your resume in confidence to careers@republicarchitecture.ca